

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
PROVISIONAL ANSWER KEY GCC - TBC JULY 2026 EXAM BATCH - 401

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
1	Buying and selling with the help of internet is called Ecommerce.	TRUE	FALSE			A
2	By using _____ option in Start Menu, we can search any file in the Computer.	Shutdown	Programs	Search Programs and Files	Documents	C
3	By using _____ option is on the Start Button, we can open any Program.	Documents	Find	Shutdown	All Programs	D
4	By using the device _____, a document can be scanned.	Scanner	Keyboard	Barcode Reader	Mouse	A
5	Cache Memory is known as _____ memory in computer.	Temporary	Processor	Flash	Permanent	A
6	_____ create a large capital letter as a beginning of paragraph	Insert	Dropcap	Page layout	Add	B
7	_____ default alignment in ms-word	Right	Left	Center	Justify	B
8	_____ function key is used for spelling and grammar	F7	F6	F5	F4	A
9	_____ is used to change the color of text	Color	Font Color	Change	Font	B
10	_____ is used to change the size of paper	Paper setup	Page size	Page Setup	View	C
11	Data sheet is used for storing the chart in MS-Excel.	TRUE	FALSE			B
12	Default Column Width in Excel is _____	7.43	8.43	6.43	9.43	B
13	Default file name in Excel workbook is	Document1	File1	Book1	None of these	C
14	Define the Big number of given range : : : : : .. Do.	=min()	=Max()	=Range()	=round()	B
15	Delete sheet Command is given in _____ tab.	Tools	Home	View	File	B

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Ans.
16	_____ transition are available in PowerPoint	Entrance	Exit	Emphasis	Flip	D
17	By using _____ option, we can add the cell comments	contents	Cell contents	Comments	None of these	C
18	Chart Legend Can be _____	Can be move	Cannot be move	Never Move	Move to center of chart	A
19	_____ view presentation as a slide show that fits within the window and comfortable for reading.	Normal	Slide Sorter	Notes Page	Reading View	D
20	_____ is used to show the animation pane to create custom animation.	Transition Pane	Slide Pane	Animation Pane	None of these	C
21	In Internal Explorer _____ Shortcut key is used to refresh in Webpage.	F1	F3	F5	F4	C
22	In internal hard disk there is only one magnetic disk.	True	False			B
23	In Internet Explorer Ctrl+ F shortcut is used to get _____ Option.	Find	Favorites	History	Print	A
24	In internet explorer, _____ key is used to go to the previous page.	Esc	Home	Backspace	Page Down	C
25	In Internet While transferring Information, it is send in small pieces, it is called as _____	Pieces	Packets	Programs	Folders	B